



# APPLICATION FOR FLORIDA DEATH RECORD

**Florida Department of Health in Broward County**

**Vital Statistics Department**  
 780 SW 24 Street, Ft. Lauderdale, FL 33315-2643

(954)-467-4413

**PLEASE TYPE OR PRINT ALL INFORMATION**

NAME OF DECEASED (Registrant)	FIRST	MIDDLE	LAST	SEX
SOCIAL SECURITY # (if known)	DATE OF DEATH - MONTH		DAY	YEAR (4 DIGIT)
<b>FLORIDA</b>	PLACE OF DEATH - CITY		COUNTY (REQUIRED)	IF YEAR NOT KNOWN, SPECIFY RANGE OF YEARS TO SEARCH <b>NOT AVAILABLE LOCALLY</b>
NAME AND ADDRESS OF FUNERAL-HOME	NAME-		ADDRESS (CITY)	
DEATH FILE NUMBER (if known)				

**IMPORTANT INFORMATION**

*Any person who willfully and knowingly provides any false information on a certificate, record or report required by Chapter 382, Florida Statutes, or on any application or affidavit, or who obtains confidential information from any Vital Record under false or fraudulent purposes, commits a felony of the third degree, punishable as provided in Chapter 775, Florida Statutes.*

**PLEASE READ ALL INFORMATION ON BACK BEFORE SUBMITTING APPLICATION**

APPLICANT'S NAME	FIRST	MIDDLE	LAST	SUFFIX
Funeral Director/Attorney as Applicant for Cause of Death Information	LICENSE NUMBER	FUNERAL HOME OF RECORD [ ] Yes [ ] No	NAME OF PERSON REPRESENTED	
STATE RELATIONSHIP TO REGISTRANT	SIGNATURE OF APPLICANT			
HOME PHONE NUMBER ( )	RESIDENCE STREET ADDRESS (AND APT.)			
WORK PHONE NUMBER ( )	CITY	STATE	ZIP CODE	

**CERTIFICATES AND FEES – Certificates available for Broward County deaths only**

Description	Cost Each	Quantity	Total Cost
[ ] Certified Copy With Cause-of-Death (restrictions apply)	\$15.00		
[ ] Certified Copy Without Cause-of-Death (public record)	\$15.00		
[ ] Letters (contagious / non-contagious)	\$10.00		
[ ] Expedite Processing (3 to 5 business days to process – returned by first class mail)	\$10.00		
[ ] Overnight Processing (3 to 5 business days to process – returned by overnight delivery)	\$21.00		

Note: Expedite or Overnight Processing is for mail orders, and is per order (choose only one)

**TOTAL DUE: \$**

**CREDIT CARD ORDERS ONLY – To be completed by credit card holder**

<b>Type:</b> [ ] Visa [ ] MasterCard [ ] AmEx [ ] Discover		<b>Card Number:</b>		<b>Expiration:</b>
<b>Full Name on Card:</b>	First	Middle	Last	
<b>Cardholder's Address:</b>	Street	City	State	Zip
<b>Cardholder's Signature:</b>				

*OFFICIAL USE ONLY – To be completed by Florida Department of Health - Broward County staff*

<b>Date:</b>	<b>Receipt</b>	<b>Document #:</b>
<b>Driver's License #</b>	<b>Other:</b>	

**In Person Only...**  
 2421-A SW 6th Avenue  
 Fort Lauderdale, FL 33315

**In Person Only...**  
 4105 Pembroke Road  
 Hollywood, FL 33021

**In Person Only...**  
 205 NW 6th Avenue  
 Pompano Beach, FL 33060

## **INFORMATION AND INSTRUCTIONS FOR DEATH RECORD APPLICATION**

**AVAILABILITY:** Death registration was not required by state law until 1917 however there are some records on file at the State Office of Vital Statistics dating back to 1877.

### **ELIGIBILITY:**

**WITHOUT CAUSE OF DEATH:** Any person of legal age (18) may be issued a certified copy of a death record without the cause of death.

**WITH CAUSE OF DEATH INFORMATION:** Death records with the cause of death information may only be issued to the following individuals: 1) the decedent's spouse or parent; 2) to the decedent's child, grandchild or sibling, if of legal age; 3) to any person who provides a will, insurance policy or other document that demonstrates his or her interest in the estate of the decedent or 4) to any person who provides documentation that he or she is acting on behalf of any of the above named persons.

All requests for certification of a death certificate that includes the cause of death information, must include signature of the applicant, state his or her qualifying eligibility by providing documents showing relationship or a notarized Affidavit to Release Cause of Death Information (DOH Form # 1959), is available upon request. If after reading the above information you are still uncertain regarding your eligibility for cause of death information, call our office (954) 467-4413.

The funeral director associated with the funeral home listed on the death record, or attorney representing an eligible person listed above must include their signature, professional license number, and the name and relationship of the person you are representing. If you are a funeral director **not** associated with the funeral home listed on the death record, or an attorney not representing a person listed above as eligible to receive cause of death information, then a completed Affidavit to Release Cause of Death Information (DOH Form # 1959) must accompany this request.

Cause of death information on death records over 50 years old is available to anyone completing an application and submitting the required fee.

**NOTE:** Florida clerks of court will not accept a death record with cause of death information when filing probate.

**INFORMATION NEEDED:** A search cannot be made without the decedent's name and year of death. If any of the other items requested on the front of this form are unavailable, other identifying information (such as parents' names, birthplace, etc) may be helpful if multiple records are found for common names.

**APPLICANT'S SIGNATURE:** Applicant's signature is required, as well as his/her name, residence address and valid telephone number.

### **ACCEPTABLE FORMS OF IDENTIFICATION:**

**Driver's License, State Identification Card, Passport, and/or Military Identification.**

<p><b>PAYMENT:</b> Cash, Credit Cards, Money Orders, Cashier's Checks or Bank Drafts; <b>Personal Checks</b> accepted only from Broward, Miami-Dade, and Palm Beach counties (name, address, and phone number must be imprinted on the check); <b>Official Business Checks</b> (business name, address, and phone number must be imprinted on the check). <b>Make payable to: Florida Department of Health in Broward County</b></p>
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**ADDRESS ON CHECK AND PHOTO IDENTIFICATION MUST BE THE SAME**

<p><b>MAIL ORDERS:</b> Regular mail orders must include a self-addressed, stamped envelope, and take 10 to 14 business days to process. All mail orders must include a copy of an acceptable form of Identification. Do not send cash by mail.</p>
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<p><b>Mail to: Florida Department of Health in Broward County</b> Vital Statistics Department, 780 S.W. 24<sup>th</sup> Street, Ft. Lauderdale, FL 33315-2643</p>
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<p><b>PHONE or INTERNET ORDERS:</b> Requires the use of a credit card. Requires Expedite and either Regular or Overnight Processing. Must include a copy of an acceptable form of Identification; Phone: (866) 830-1906 or Internet <a href="http://broward.floridahealth.gov/">http://broward.floridahealth.gov/</a>.</p>
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<p style="text-align: center;"><i><b>Death certificates are available from 2009 to the present. Death certificates older than 2009 can be obtained from the State Office of Vital Statistics in Jacksonville at (904)359-6900 Ext. 9000.</b></i></p>
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