

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Ron DeSantis**  
Governor

**Joseph A. Ladapo, MD, PhD**  
State Surgeon General

**Vision:** To be the **Healthiest State** in the Nation

## Instructions for Septic System Repair Permit Application

Please review all attached documentation for further instruction prior to submittal.

1. Application Form (DEP 4015 form attached)
2. Site Plan (Site Plan Checklist Attached)  
Repair permits need not be to scale. Please verify that all pertinent features are listed in detail (ex. Proposed 900g Septic Tank, Existing 750g Septic Tank, Proposed 500 sqft Bed Drainfield, Existing 225 sqft Trench Drainfield, etc.)
3. Existing System and System Repair Evaluation (DEP 4015 form attached)
4. Site Evaluation (Performed by an approved individual). Alternatively, the Department of Health can perform this for \$140 at time of submittal.
5. Broward County Property Appraiser page for the property. (BCPA.net)
6. Permitting Fees:
  - \$210 Permit Fee for Standard Systems
  - \$260 Permit Fee for Filled or Mound Systems
  - (See Attached Credit Card Authorization Form)

### Submit the Application in Person to:

Onsite Sewage (2nd  
Floor) Env. Engineering  
Florida Department of Health in  
Broward 2421-A SW 6th Avenue  
Fort Lauderdale, FL 33315

### Submit the Application via Email to:

[browardeh@flhealth.gov](mailto:browardeh@flhealth.gov)





## Application For Construction Permit Onsite Sewage Treatment and Disposal System (OSTDS)

### Application for:

- ☐ New System      ☐ Existing System      ☐ Temporary  
☐ Repair      ☐ Abandonment      ☐ Other

Permit No. \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_  
Receipt #: \_\_\_\_\_

### Subtype:

- ☐ Aerobic Treatment Unit      ☐ Holding Tank      ☐ Other (describe): \_\_\_\_\_  
☐ Non-innovative Performance-based treatment system (PBTS)      ☐ Innovative PBTS      ☐ Innovative, Non PBTS

### Does the system include nitrogen treatment?

- ☐ Enhanced Nutrient-Reducing OSTDS      ☐ In-ground Nitrogen Reducing Biofilter

Applicant: \_\_\_\_\_ Email: \_\_\_\_\_

Agent: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

To be completed by applicant or applicant's authorized agent. Systems must be constructed by a person licensed pursuant 489.105(3)(m) or 489.552, Florida Statutes. It's the applicant's responsibility to provide documentation of the date the lot was first recorded in its present form or platted (MM/DD/YY) if requesting consideration of statutory grandfather provisions.

### Property Information

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Date Lot Recorded: \_\_\_\_\_

Property Id #: \_\_\_\_\_ Zoning: \_\_\_\_\_ I/M Or Equivalent: ☐ Yes ☐ No      Property Size: \_\_\_\_\_ Acres

Water Supply: Private ☐      Public Not Limited Use ☐ ≤2000gpd ☐ >2000gpd      Limited Use Public ☐ ≤2000gpd ☐ >2000gpd

Is Sewer Available As Per 381.0065, F.S.? ☐ Yes ☐ No

Property Address: \_\_\_\_\_

Directions To Property: \_\_\_\_\_

### Building Information

☐ Residential

☐ Commercial

| Unit No. | Type of Establishment | No. of Occupants | No. of Bedrooms | Building Area Sqft | Commercial/Institutional System Design Table I, Chapter 62-6, FAC |
|----------|-----------------------|------------------|-----------------|--------------------|-------------------------------------------------------------------|
| 1        |                       |                  |                 |                    |                                                                   |
| 2        |                       |                  |                 |                    |                                                                   |
| 3        |                       |                  |                 |                    |                                                                   |
| 4        |                       |                  |                 |                    |                                                                   |

☐ Floor/Equipment Drains \_\_\_\_\_ ☐ Other (Specify) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

| Field                                             | Instruction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Permit Type and Subtype:                          | What type of system construction permit is the application for. What subtype is proposed. If known indicate category of existing under "other" (New, Repair, Modification, No bedroom addition single family home remodeling or replacement, Commercial establishment less than 20% increase in domestic flow).                                                                                                                                                                                                                                                                                                                                  |
| Does the system include nitrogen treatment?       | Is this system installed as an enhanced nutrient-reducing Onsite Sewage Treatment and Disposal System (OSTDS) as defined in 381.0065(2)(f), Florida Statutes? Is an in-ground nitrogen reducing biofilter proposed at this location?                                                                                                                                                                                                                                                                                                                                                                                                             |
| Applicant:                                        | Property owner's full name.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Agent:                                            | Property owner's legally authorized representative.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Email:                                            | Email address for applicant or agent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Telephone:                                        | Telephone number for applicant or agent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Mailing Address:                                  | P.O. box or street, city, state and zip code mailing address for applicant or agent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Lot, Block, Subdivision:                          | Lot, block, and subdivision for lot (recorded or unrecorded subdivision). If lot is not in a recorded subdivision, a copy of the lot legal description or deed must be attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Date Lot Recorded:                                | Official date of lot recorded in county plat books (month/day/year) or date lot originally recorded. Dividing an approved lot into two or more parcels for the purpose of conveying ownership is considered a subdivision of the lot, resulting in new lots and dates recorded.                                                                                                                                                                                                                                                                                                                                                                  |
| Property ID#:                                     | Typically, 27-character number for property. Department may require property appraiser ID # or section/township/range/parcel number.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Zoning:                                           | Specify zoning and whether or not property is in I/M zoning or equivalent usage.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Property Size:                                    | Area of lot in acres (square footage divided by 43,560 square feet). List only the square footage contained within the bounds of the legal description.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Water Supply:                                     | Check which type of water supply will serve the lot. Most common are public not limited use and private. If public, indicate if the well supplies an estimate sewage flow of up to or more than 2000 gallons per day. For types, see 62-6.002(47), F.A.C.                                                                                                                                                                                                                                                                                                                                                                                        |
| Sewer Availability:                               | Is sewer available as per 381.0065, Florida Statutes?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Property Address:                                 | Street address for property. For lots without an assigned street address, indicate street or road and locale in county.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Directions:                                       | Provide detailed instructions to lot or attach an area map showing lot location.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Building Information:                             | Check residential or commercial.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Type Establishment:                               | List type of establishment from Table I, Chapter 62-6, FAC. Examples: single family, single wide mobile home, restaurant, doctor's office and number of occupants.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| No. Occupants                                     | List proposed number of occupants, required for system size determination if more than two occupants per bedroom, or more than one occupant for the fifth and subsequent bedrooms.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| No. Bedrooms:                                     | Count all rooms designed primarily for sleeping and those areas expected to routinely provide sleeping accommodations for occupants per 381.0065(2)(b), Florida Statutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Building Area:                                    | Total square footage of enclosed habitable area of dwelling unit, excluding garage, carport, exterior storage shed, or open or fully screened patios or decks. Based on outside measurements for each story of structure.                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Business Activity:                                | For commercial/institutional applications only. List number of employees, shifts, and hours of operation, or other information required by Table I, Chapter 62-6, FAC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Fixtures:                                         | Mark Floor/Equipment Drains or Others and specify item or "NA" if not applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Signature Of Applicant Or Agent. Date Application | Signature of applicant or agent. Date application submitted to the permitting office with appropriate fees and attachments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Attachment                                        | A site plan on page 2 of this form or separately, according to the directions for page 2. Page 3 of this form (Site evaluation and system specification). When existing systems have to be evaluated, Page 4 of this form (Existing system and repair evaluation). For residences, a floor plan showing number of bedrooms and building area of each unit. For nonresidential establishments, a floor plan showing the square footage of the establishment, all plumbing drains and fixture types, and other features necessary to determine composition and quantity of wastewater. A copy of the legal description or survey must be included. |

# Application For Construction Permit

## Onsite Sewage Treatment and Disposal System (OSTDS)

Permit Application Number: \_\_\_\_\_

----- PART II - SITEPLAN -----

Scale: Each block represents 10 feet and 1 inch = 40 feet.

Notes: \_\_\_\_\_

Site Plan submitted by: \_\_\_\_\_

Plan Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_

By \_\_\_\_\_ County Health Department

**ALL CHANGES MUST BE APPROVED BY THE COUNTY HEALTH DEPARTMENT**

## 4015 PG 2: Site Plan Instructions – 62-6.004, F.A.C.

### For New/Existing/Modification System Applications:

1. The plan must be **DRAWN TO SCALE** and must be for the property where the system is to be installed. The site plan must **SHOW BOUNDARIES WITH DIMENSIONS** and any of the following **FEATURES THAT EXIST OR THAT ARE PROPOSED**:
  - a. Structures;
  - b. Swimming pools;
  - c. Recorded easements;
  - d. Onsite sewage treatment and disposal system components;
  - e. Slope of the property;
  - f. Wells;
  - g. Potable and non-potable water lines and valves;
  - h. Drainage features;
  - i. Filled areas;
  - j. Excavated areas for onsite sewage systems;
  - k. Obstructed areas;
  - l. Surface water bodies. Requires a surveyor to set the Mean High Water Line boundary for tidally influenced surface water bodies. Requires a surveyor or department staff to set the Mean Annual Flood Line for permanent non-tidal surfacewater bodies.
  - m. Location of the reference point for system elevation.
2. If the county health department is responsible for performing the site evaluation, the applicant or applicant's authorized representative must **indicate the approximate location of wells, onsite sewage treatment and disposal systems, surface water bodies and other pertinent facilities or features on contiguous or adjacent property. If the features are within 75 feet of the applicant lot, the estimated distance to the feature must be shown but need not be drawn to scale.**
3. If the county health department will not be performing the site evaluation, the applicant or authorized agent is responsible for the measurements to all features, including the pertinent features within 75 feet of the applicant lot. **The location of any public drinking water well, as defined in paragraph 62-6.002(47)(b), F.A.C., within 200 feet of the applicant's lot must also be shown, with the distance indicated from the system to the well.**
4. If an individual lot is two acres or greater, the applicant may draw a minimum one acre parcel to scale showing all required features, or the minimum size drawing necessary to properly exhibit all required features, whichever is larger. The applicant must also show the location of that one acre or larger parcel inside the total site ownership. *To scale parcel must be large enough to provide sufficient authorized flow.*
5. All information that is necessary to determine the total sewage flow and proper setbacks on the site ownership must be submitted with the application. The applicant lot shall be clearly identified. **A copy of the legal description or survey must accompany the application for confirmation of property dimensions only.**

### FOR REPAIR APPLICATIONS:

1. A site plan (*NOT REQUIRED TO BE DRAWN TO SCALE*) showing:
  - a. property dimensions
  - b. the existing and proposed system configuration and location on the property
  - c. the building location
  - d. potable and non-potable water lines, within the existing and proposed drainfield repair area
  - e. the general slope of the property
  - f. property lines and easements
  - g. any obstructed areas
  - h. any private well show private potable wells if within 100 feet of system, non-potable within 75 feet
  - i. any public wells show if within 200 feet of system any surface water bodies and stormwater systems show if within 100 feet of system. Requires a surveyor to set the Mean High Water Line boundary for tidally influenced surface water bodies. Requires a surveyor or department staff to set the Mean Annual Flood Line for permanent non-tidal surface water bodies.
  - j. The existing drainfield type shall be described. For ex., mineral aggregate, non-mineral aggregate, chambers, or other.
  - k. **Any unusual site conditions which may influence the system design or function** such as sloping property, drainage structures such as roof drains or curtain drains, and any obstructions such as patios, decks, swimming pools or parking areas.

### FOR ABANDONMENT APPLICATIONS:

1. A site plan (*NOT REQUIRED TO BE DRAWN TO SCALE*) showing:
  - a. the location on the property of the existing system to be abandoned
  - b. the building location
  - c. property lines

### FOR ALL SITE PLANS (IF APPLICABLE)

- a. A Coastal Construction Control Line Permit or an exemption notice from the Department of Environmental Protection if any component of the onsite sewage treatment and disposal system or the shoulders or slopes of the system mound will be seaward of the Coastal Construction Control Line, established under Section 161.053, F.S. Should the location of the proposed onsite system relative to the control line not be able to be definitively determined based on the site plan and the online products available on the DEP website, the applicant shall provide a survey prepared by a certified professional surveyor and mapper showing the location of the control line on the subject property.
- b. All plans and forms submitted by a licensed engineer shall be dated, signed and sealed.
- c. The evaluator shall document the locations of all soil profiles on the site plan.



## Site Evaluation and System Specifications Onsite Sewage Treatment and Disposal System (OSTDS)

Applicant: \_\_\_\_\_ Agent: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Property ID #: \_\_\_\_\_ [section/township/parcel no. Or tax id number]

**To be completed by engineer, health department employee, or other qualified person. Engineers must provide registration number and sign and seal each page of submittal. Complete all items.**

Property size conforms to site plan: ☐yes ☐no net usable area available: \_\_\_\_\_ acres

Total Estimated Sewage Flow: \_\_\_\_\_ Gallons per day ☐ Table I **OR** ☐ Other

Authorized Sewage Flow: \_\_\_\_\_ Gallons Per Day ☐ 1500 Gpd/Acre **OR** ☐ 2500 Gpd/Acre

Unobstructed Area Available: \_\_\_\_\_ SQFT Unobstructed Area Required: \_\_\_\_\_ SQFT

Benchmark/Reference Point Location: \_\_\_\_\_

Elevation of Proposed System Site is: \_\_\_\_\_ ☐Inches **OR** ☐FT ☐ Above **OR** ☐ Below the Benchmark/Reference Point

### The Minimum Setback Which Can Be Maintained from the Proposed System to the Following Features

Surface Water: \_\_\_\_\_ Ft Ditches/Swales: \_\_\_\_\_ Ft Normally Wet? ☐ Yes ☐ No

Wells: Public: \_\_\_\_\_ Ft Limited Use: \_\_\_\_\_ Ft Private: \_\_\_\_\_ Ft Non-Potable: \_\_\_\_\_ Ft

Building Foundations: \_\_\_\_\_ Ft Property Lines: \_\_\_\_\_ Ft Potable Water Lines: \_\_\_\_\_ Ft

Site Subject to Frequent Flooding: ☐ Yes ☐ No

10 Year Flooding? ☐ Yes ☐ No

10 Year Flood Elevation For Site: \_\_\_\_\_ Ft MSL/NGVD

Site Elevation: \_\_\_\_\_ Ft MSL/NGVD

### Soil Profile Information Site 1

| Munsell #/Color         | Texture | Depth    |
|-------------------------|---------|----------|
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| USDA Soil Series: _____ |         |          |

### Soil Profile Information Site 2

| Munsell #/Color         | Texture | Depth    |
|-------------------------|---------|----------|
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| _____                   | _____   | To _____ |
| USDA Soil Series: _____ |         |          |

Observed Water Table: \_\_\_\_\_ Inches ☐ Above **OR** ☐ Below Existing Grade. Type ☐ Perched **OR** ☐ Apparent

Estimated Wet Season Water Table Elevation: \_\_\_\_\_ Inches ☐ Above **OR** ☐ Below Existing Grade.

High Water Table Vegetation: ☐ Yes ☐ No WSWT Indicator: ☐ Yes ☐ No Depth: \_\_\_\_\_ Inches

Soil Texture/Loading Rate for System Sizing: \_\_\_\_\_ Depth of Excavation: \_\_\_\_\_ Inches

Drainfield Configuration: ☐ Trench ☐ Bed ☐ Other (Specify): \_\_\_\_\_

Remarks/Additional Criteria: \_\_\_\_\_

SITE EVALUATED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## Instructions

| Field                    | Instructions                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Permit #                 | Permit tracking number assigned by County Health Department.                                                                                                                                                                                                                                                                                                                                                                          |
| Applicant                | Property owner's full name.                                                                                                                                                                                                                                                                                                                                                                                                           |
| Agent                    | Property owner's legally authorized representative.                                                                                                                                                                                                                                                                                                                                                                                   |
| Lot, block, subdivision  | Lot, block, and subdivision for lot.                                                                                                                                                                                                                                                                                                                                                                                                  |
| Property id#             | 27-character number for property (property appraiser ID # or section/township/range/parcel number).                                                                                                                                                                                                                                                                                                                                   |
| Property size            | Check if property size at site conforms to submitted site plan and legal description.                                                                                                                                                                                                                                                                                                                                                 |
| Net usable area          | Record net usable area available per Rule 62-6.005(7)(c), F.A.C. Net usable area does not include paved areas and prepared road beds within public rights-of-way or easements and does not include surface water bodies. Contiguous unpaved and non-compacted road rights-of-way and easements with no subsurface obstructions that would affect the operation of drainfield systems may be included.                                 |
| Sewage flow              | Record the total estimated sewage flow for the establishment from Chapter 62-6.008(1)(a) or (b), F.A.C. Record the authorized sewage flow for the lot based on net usable area and water supply (1500 gallons per day per acre for private water supplies and 2500 gallons per day per acre for public water supplies). If authorized sewage flow does not equal or exceed the estimated sewage flow, the application must be denied. |
| Unobstructed area        | Record the square feet of unobstructed area available and the amount required. Unobstructed area must be at least 1.5 times as large as the drainfield absorption area and must meet minimum setbacks in Chapter 62-6, FAC. The unobstructed area must be contiguous to the drainfield.                                                                                                                                               |
| Benchmark information    | Record the location of the benchmark. If using a surveyor's benchmark record the actual elevation. Record the elevation of the proposed system site in relation (above or below) to the benchmark for the most restrictive profile.                                                                                                                                                                                                   |
| Minimum setbacks         | Record minimum setbacks which can be met to all listed features. Actual measurements must be recorded or "NA" for non-applicable features. Features on site plan or within 75 feet of the applicant lot must be measured. The location of any public drinking well within 200 feet of the applicant's lot must also be verified.                                                                                                      |
| Flood information        | Record information on lot's subject to flooding. For lots subject to flooding record 10 year flood elevation for site and actual site elevation.                                                                                                                                                                                                                                                                                      |
| Soil profile information | Two soil profiles within the proposed absorption area to a minimum depth of 6 feet or refusal are required. Soil identification will use USDA Soil Classification methodology (Munsell colors and USDA soil textures). Refusals must be clearly documented. Provide USDA soil series if available, record "UNK" if the series cannot be determined.                                                                                   |
| Water table              | Record the depth of the observed water table at the time of the evaluation. Mark "perched" or "apparent" as appropriate. Record the estimated wet season water table (WSWT) elevation based on site evaluation, USDA soil maps, and historical information. Indicate if there is high water table vegetation present and list in comments. Indicate presence and depth of shallowest WSWT indicator.                                  |
| Soil texture             | Record soil texture or loading rate for system sizing based on the most restrictive profile.                                                                                                                                                                                                                                                                                                                                          |
| Depth of excavation      | If applicable record depth of excavation required based on the most restrictive profile. Record "NA" if not applicable.                                                                                                                                                                                                                                                                                                               |
| Drainfield configuration | Check drainfield configuration required. If other, specify type.                                                                                                                                                                                                                                                                                                                                                                      |
| Additional criteria      | Record any additional remarks pertinent to site or installation. Ex. Dosing required and document any WSWT indicators.                                                                                                                                                                                                                                                                                                                |
| Site evaluated by        | Signature of evaluator, title, and date of evaluation. Professional engineers must seal all documentation submitted.                                                                                                                                                                                                                                                                                                                  |

### Evaluation Worksheet

Elevation of Benchmark or Reference Point is: \_\_\_\_\_

Benchmark  
+ Shot: \_\_\_\_\_  
H.I.: \_\_\_\_\_

Site 1  
H.I.: \_\_\_\_\_  
-Shot: \_\_\_\_\_

Site 2  
H.I.: \_\_\_\_\_  
-Shot: \_\_\_\_\_

Site 3  
H.I.: \_\_\_\_\_  
-Shot: \_\_\_\_\_



# Existing System and System Repair Evaluation Onsite Sewage Treatment and Disposal System (OSTDS)

Permit No.: \_\_\_\_\_

Applicant: \_\_\_\_\_

Contractor / Agent: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ ID#: \_\_\_\_\_

**To Be Completed by Florida Registered Engineer, Department Employee, Septic Tank Contractor or Other Certified Person. Sign And Seal All Submitted Documents. Complete All Applicable Items. Complete Tank Certification Below or Note in Remarks Why the Tanks Cannot Be Certified.**

## Existing Tank Information

|                                   |               |                 |                                                                   |
|-----------------------------------|---------------|-----------------|-------------------------------------------------------------------|
| _____ Gallons Septic Tank/Gpd ATU | Legend: _____ | Material: _____ | Baffled: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| _____ Gallons Septic Tank/Gpd ATU | Legend: _____ | Material: _____ | Baffled: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| _____ Gallons Grease Interceptor  | Legend: _____ | Material: _____ |                                                                   |
| _____ Gallons Dosing Tank         | Legend: _____ | Material: _____ | # Pumps: _____                                                    |

I Certify That the Listed Tanks Were Pumped On: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ By: \_\_\_\_\_, Have the Volumes Specified as Determined by ☐ Dimensions ☐ Filling ☐ Legend, Are Free of Observable Defects or Leaks, And Have A ☐ Solids Deflection Device ☐ Outlet Filter Device Installed.

Signature Of Licensed Contractor: \_\_\_\_\_ Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

## EXISTING DRAINFIELD INFORMATION

\_\_\_\_\_ Square Feet Primary Drainfield System No. Of Trenches: \_\_\_\_\_ Dimensions: \_\_\_\_\_ X \_\_\_\_\_  
\_\_\_\_\_ Square Feet \_\_\_\_\_ System No. Of Trenches \_\_\_\_\_ Dimensions: \_\_\_\_\_ X \_\_\_\_\_  
**Type Of System:** ☐ Standard ☐ Filled ☐ Mound ☐ Other: \_\_\_\_\_  
**Configuration:** ☐ Trench ☐ Bed ☐ Other: \_\_\_\_\_  
**Design:** ☐ Header ☐ D-Box ☐ Gravity System ☐ Dosed System  
Elevation of Bottom of Drainfield in Relation to Natural Grade \_\_\_\_\_ Inches ☐ Above ☐ Below

## System Failure and Repair Information

System Installation Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Type of Waste ☐ Domestic ☐ Commercial  
\_\_\_\_\_ Gpd Estimated Sewage Flow Based On ☐ Metered Water ☐ Table I, 62-6, F.A.C.

**Site Conditions:** ☐ Drainage Structures ☐ Pool ☐ Patio / Deck ☐ Parking ☐ Sloping Property ☐ Other: \_\_\_\_\_

**Nature of Failure:** ☐ Hydraulic Overload ☐ Soils ☐ Maintenance ☐ System Damage ☐ Drainage / Run Off  
☐ Roots ☐ Water Table ☐ Other: \_\_\_\_\_

Failure Symptom: ☐ Sewage on Ground ☐ Tank ☐ D Box/Header ☐ Drainfield ☐ Plumbing Backup ☐ Other: \_\_\_\_\_

Remarks/Additional Criteria: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submitted By: \_\_\_\_\_ Title/License: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS:

| Item                    | Instruction                                            |
|-------------------------|--------------------------------------------------------|
| PERMIT #                | Permit tracking number assigned by department.         |
| APPLICANT               | Property owner's full name.                            |
| CONTRACTOR/AGENT        | Licensed contractor or property owner's legal agent.   |
| LOT, BLOCK, SUBDIVISION | Legal description for property.                        |
| ID #                    | Property appraiser identification number for property. |

## EXISTING TANK:

| Item               | Instruction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TANK 1             | Complete tank size in gallons or gpd and mark appropriately.<br>Complete LEGEND (approval number), MATERIAL (concrete, fiberglass, polyethylene) and whether or not tank is BAFFLED.                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| TANK 2             | Same as TANK 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| GREASE INTERCEPTOR | Same as TANK 1.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| DOSING TANK        | Same as TANK 1. Complete # PUMPS installed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| TANK CERTIFICATION | Completed by registered septic tank contractor, state-licensed plumber, certified EH professional, or master septic tank contractor. Show the date the tanks were pumped, the name of the pumping company, how the tank volumes were determined (measurement of tank dimensions and calculation of volume, filling the tank from a metered water source, or recording the tank legend for known tanks). If tank dimensions are used, list the tank dimensions in the remarks section. Indicate whether the tank has a solids deflection device or an outlet filter. If the tanks cannot be certified, note that fact in the remarks section. |

## EXISTING DRAINFIELD:

| Item           | Instruction                                                                                                                                                    |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FIELD 1        | Complete size of drainfield in square feet, NO. OF TRENCHES (if applicable) and DIMENSION (bed width and length or trench width and total length of trenches). |
| FIELD 2        | Same as FIELD 1.                                                                                                                                               |
| TYPE OF SYSTEM | Mark appropriate block.                                                                                                                                        |
| CONFIGURATION  | Mark appropriate block.                                                                                                                                        |
| DESIGN         | Mark appropriate blocks.                                                                                                                                       |
| ELEVATION      | Record elevation of lowest point of bottom of drainfield in reference to natural grade.                                                                        |

## FAILURE / REPAIR INFORMATION

| Item              | Instruction                                                                                                                                                                                                                                                          |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| INSTALLATION DATE | Record year of original system installation.                                                                                                                                                                                                                         |
| TYPE OF WASTE     | Mark appropriate block.                                                                                                                                                                                                                                              |
| GPD               | Provide estimated sewage flow to system based on metered water flow data (if available) or Table I, whichever is greater.                                                                                                                                            |
| SITE CONDITIONS   | Mark all applicable blocks. Record any other significant conditions.                                                                                                                                                                                                 |
| NATURE OF FAILURE | Mark all applicable blocks.                                                                                                                                                                                                                                          |
| FAILURE SYMPTOM   | Mark all applicable blocks.                                                                                                                                                                                                                                          |
| REMARKS           | Record any other significant criteria that may impact system design. If dimensions are used to determine tank volumes, list the tank dimensions in the remarks section. If the tanks cannot be certified as free of observable defects or leaks, explain in remarks. |
| SUBMITTED BY      | Signature of person performing evaluation.                                                                                                                                                                                                                           |
| TITLE/LICENSE     | Title of department person or license number of other evaluators.                                                                                                                                                                                                    |
| DATE              | Date of evaluation.                                                                                                                                                                                                                                                  |

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Ron DeSantis**  
Governor

**Scott A. Rivkees, MD**  
State Surgeon General

**Vision:** To be the **Healthiest State** in the Nation

## REPAIR SITE PLAN CHECKLIST (NOT REQUIRED TO BE DRAWN TO SCALE) showing:

- Property dimensions
- Fixed point of reference or benchmark location
- Soil Profiles within 5 feet of the drainfield or drainfield area (Minimum of 2 profiles)
- Setbacks to property lines, building foundations, potable water lines, private potable and non-potable wells, etc. (setbacks must conform to the site evaluation)
- Size of the existing and proposed septic tank (ex. Proposed 900 gallons Septic Tank, Existing 750g Septic Tank). Tanks can be within 2 tank sizes. 1 Tank Size = 150g. Minimum Tank is 600 gallons.
- The existing and proposed drainfield type shall be described, with the size and configuration, dimensions and unobstructed areas. Description: mineral aggregate/rock and pipe, non-mineral aggregate/rock and pipe, chambers, etc. Size: In square feet. Configuration: Bed or a Trench.

\*\*\*If the residence was built prior to 1983 use Table VI and VII.

Table VI

Residential Sizing for Slightly Limited Soil

| Bedroom(s)      | Trench | Bed |
|-----------------|--------|-----|
| 1               | 75     | 100 |
| 2               | 150    | 200 |
| 3               | 225    | 300 |
| 4               | 300    | 400 |
| Add per bedroom | 75     | 100 |

Table VII

Residential Sizing for Moderately Limited Soil

| Bedroom(s)      | Trench | Bed |
|-----------------|--------|-----|
| 1               | 100    | 125 |
| 2               | 200    | 250 |
| 3               | 300    | 375 |
| 4               | 400    | 500 |
| Add per bedroom | 100    | 125 |

\*\*\*Post 1983 drainfield size will follow the current rule criteria.

- The building location, water supply (private well or water meter), and potable water lines
- Any obstructed areas (patios, decks, parking area, or swimming pools)
- Any wells, Pre-1983 *minimum setback for potable is 50 feet, non-potable is 25 feet or original location, limited use is 100 feet, and public supply is 200 feet*
- Any wells, Post-1983 *minimum setback for potable is 75 feet, non-potable is 50 feet or original location, limited use is 100 feet, and public supply is 200 feet*
- Draw and label drainage features such as swales, ditches and retention or detention areas. That hold water for less than 72 hours. *Minimum setback is 15 feet from the high water line*
- The general slope of the property (if applicable)
- Any surface water bodies minimum setback is 50 feet if platted/built pre-1983, 75 if platted/built post-1983 (The department will set the mean annual flood line for all **not-tidally** influence surface bodies of water but all **tidally** influenced must be submitted with a survey showing the mean high waterline)



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**Laundry Systems:**

Where a residential laundry waste tank and drainfield system is used the minimum laundry waste:

**Trench** drainfield absorption area for slightly limited soil shall be 75 square feet for a one or two bedroom residence with an additional 25 square feet for each additional bedroom. If an absorption **Bed** drainfield is used the minimum drainfield area shall be 100 square feet with an additional 50 square feet for each additional bedroom over two bedrooms.

| Bedrooms | Trench | Bed |
|----------|--------|-----|
| 2        | 75     | 100 |
| 3        | 100    | 150 |
| 4        | 125    | 200 |
| 5        | 150    | 250 |
| 6        | 175    | 300 |
| 7        | 200    | 350 |

**Notes:**

- The amount of drainfield installed during the repair shall not be less than the amount the system had prior to the repair.
- Adjacent/multiple drainfields minimum setbacks are 10 feet for a bed and 2 feet for a trench.
- Proposed drainfields exceeding 1000 total square feet shall be designed by a master septic tank contractor or a Professional Engineer and low-pressure dosed. If the drainfield is split into two drainfields equal in size but less than 2,000 total square feet lift dosed is acceptable in lieu of a low-pressure dosed. Proposed drainfields exceeding 2000 total square feet shall be designed by a Professional Engineer and low-pressure dosed. Systems having more than 2000 square feet of drainfield shall have a minimum of two dosing pumps, with each pump serving a proportionate amount of the total required absorption area. The pumps shall dose alternately.

By checking off any applicable requirements and signing this form, you are acknowledging that all the information is complete on the site plan. Any missing or incorrect information may result in the delay of the permit issuance.

\_\_\_\_\_  
APPLICANT OR AUTHORIZED AGENT

\_\_\_\_\_  
DATE



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**Ron DeSantis**

Governor

**Joseph A. Ladapo, MD, PhD**

State Surgeon General

**Vision:** To be the Healthiest State in the Nation**CREDIT CARD AUTHORIZATION FORM**

Facility: (Name) \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**TO: FLORIDA DEPARTMENT OF HEALTH IN BROWARD COUNTY**

We have taken an extra step to protect our clients from credit card fraud. An authorization form, filled out and faxed to us along with a copy of your current ID will ensure us that the person using your card is you. This is to confirm that you are using our services with your credit card. It is very important for us to have you complete this form and fax it back to us as soon as possible, so we can process your payment. Thank you for your cooperation.

Cardholder: \_\_\_\_\_ Card #: \_\_\_\_\_

Circle Type: **VISA** **MASTERCARD** **AMERICAN EXPRESS** **DISCOVER**

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**I AUTHORIZE BROWARD COUNTY HEALTH DEPARTMENT TO CHARGE MY ACCOUNT FOR THE FOLLOWING:**

Amount: \$\_\_\_\_\_ and Service \_\_\_\_\_

If this is a renewal of BCHD License or Permit, Please print your Permit # \_\_\_\_ 06 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FAX THIS FORM TO: (954) 467-4898****Please make any updates to the renewal of your Broward County Health Department License or Permit.**

Facility Name: \_\_\_\_\_ License/Permit# \_\_\_\_\_

Location Address: \_\_\_\_\_ Location City, State, Zip \_\_\_\_\_

Location Phone: \_\_\_\_\_ Location Fax: \_\_\_\_\_

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Owner/Manager/Contact \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax #: \_\_\_\_\_

**PLEASE PRINT CLEARLY OR TYPE ALL INFORMATION****Florida Department of Health in Broward County**780 SW 24<sup>th</sup> St. • Fort Lauderdale, FL 33315

PHONE: 954-467-4700 • FAX: 954-713-3116

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